

# INTEGRATED SCHOOL Daily Bulletin

LIVING OUT THE LASALLIAN VALUES



SY 2020-2021 | Thursday, February 11, 2021 | No. 94

Attribute for the month: Compassion



*“God of love, set me aflame with love for you  
and for my neighbour.”*

Source: 100 short quotes of St. John Baptist De La Salle

## DATES TO REMEMBER

February 8-12	Week 5 – Q3
February 12	Chinese New Year (Holiday)
February 15-19	Week 6 – Q3 *CATCH-UP WEEK
February 22-26	Week 7 – Q3 QUARTERLY SUMMATIVE ASSESSMENTS
February 25	EDSA People Power Anniversary (Holiday)
March 1-5	Week 8 – QUARTERLY PERFORMANCE TASKS WEEK

## FROM THE OFFICE OF THE VPA

### REMINDER TO ALL STUDENTS/PARENTS:

**Catch-Up Week (February 15-19)** is an opportunity for students to comply with all missed outputs or assignments in different subjects for the Third Quarter. Teachers will remain available for consultation and make-up class/work/test during the week. Contact your respective subject teachers via Canvas Inbox, class group chat, or email. After this week, teachers will not be able to entertain your request for any make-up especially if you have not communicated to them in advance. Please be guided accordingly. Thank you very much.

## FROM THE LOWER GRADES

**PRE-KINDER AND KINDER'S SHIFTED CHILDHOOD DEVELOPMENT ASSESSMENT** for the **1<sup>st</sup> Semester** will be released on **Friday, February 12, 2021** through the child's Canvas inbox.

For appointments, kindly email [lg.lvp@usls.edu.ph](mailto:lg.lvp@usls.edu.ph) or call 433-5143.

## FROM THE IS CELAM

### MASS SPONSORSHIP SCHEDULE

Saturday Anticipated Mass

- February 13 - 6A
- February 20 - 6B
- February 27 - 6C
- March 6 - 6C
- March 13 - 6E

## FACULTY AND STAFF DEVELOPMENT

HRDS TRAINING SERIES OF 2021

# TRAINING OFFERING

JANUARY- FEBRUARY 2021

**KEEPING HEALTHY BOUNDARIES IN RELATIONSHIPS: A WEBINAR FOR WORKING COUPLES DURING PANDEMIC**

DATE: FEBRUARY 11, 2021

TIME: 2:00 PM- 4:00 PM



**UPDATES ON COVID 19, THE NEW STRAIN & VACCINE**

DATE: FEBRUARY 17, 2021

TIME: 2:00 PM- 4:00 PM

**WORKING FROM HOME WHILE PARENTING**

DATE: FEBRUARY 24, 2021

TIME: 2:00 PM- 4:00 PM



For those who were not able to register but are interested to attend you may email  
**Jen Pabalinas (SAA-Training & Development)at**  
[j.pabalinas@usls.edu.ph](mailto:j.pabalinas@usls.edu.ph)  
for the meeting details.

**UNIVERSITY OF  
ST. LASALLE**

OFFICE OF THE VICE CHANCELLOR  
FOR ADMINISTRATION

VCA MEMO No. 23  
Series of 2020-21

DATE : FEBRUARY 1, 2021

TO : THE LASALLIAN COMMUNITY

THRU : CHARO MAE M. CORDOVA, CPA  
Vice Chancellor for Administration

SUBJECT: FEBRUARY 2021 - DECLARED HOLIDAYS

Please be informed of the following:

**February 12, 2021  
Friday**

Chinese nationals all over the world will celebrate Spring Festival, popularly known as the Chinese New Year, which is one of the most revered and festive events celebrated not only in China but also in the Philippines.

Declared Special Non-Working Holiday by Malacañan Palace Proclamation No. 986

**February 25, 2021  
Thursday**

**No classes in all levels and offices will be closed.**  
The country will commemorate the 34<sup>th</sup> Anniversary of the EDSA People Power Revolution, which restored and ushered political, social and economic reforms.


Declared Special Non-Working Holiday by Malacañan Palace Proclamation No. 986

**No classes in all levels and offices will be closed.**

- During these holidays, the "closed-campus" policy will be strictly enforced. The usual agency custodial and security personnel who are on duty are exempted from the policy.
- Any school personnel or group who wish to gain entry into the campus is required to secure endorsement from their respective Vice Chancellors and approval from the Vice Chancellor for Administration.

Thank you.

VCA MEMO #24 - VACCINATION PROGRAM



OFFICE OF THE VICE CHANCELLOR  
FOR ADMINISTRATION

VCA MEMO No. 24  
Series of 2020-21

DATE : February 9, 2021

TO : THE LASALLIAN COMMUNITY

FROM : DR. JOSE TEODY G. CABANTUG, DM  
Director, HRDS

THRU : CHARO MAE M. CORDOVA, CPA  
Vice Chancellor for Administration

SUBJECT: VACCINATION PROGRAM – COVID 19

In consonance with the vaccination drive of the city, all employees regardless of employment status including those who availed of regular/early retirement, resigned and redundated this academic year 2020-2021 are enjoined to avail of this voluntary program. A minimal contribution from employer and employee shall be collected with an amount ranging from P250-500 for the coffers and medical workers, memo shall be issued once arrangement is final.

Enclosed is the letter issued by NOPSSCEA President. Survey form and registration form for your reference.

Survey and registration forms shall be accomplished per office and must be received by HRDS for consolidation on or before February 16, 2021.

Thank you for your cooperation.



NEGROS OCCIDENTAL PRIVATE SCHOOLS SPORTS  
CULTURAL EDUCATIONAL ASSOCIATION  
Pana-ad Park, Brgy. Mansilingan  
Bacolod City, Philippines

February 2, 2021

Dear School Administrators,

Greetings!

I am happy to share with you that the Bacolod City Government has been working so hard and it was able to control and mitigate the number of covid cases for the past months. To continuously protect the Bacolenos, the city has launched its Bacolod City Covid-19 Vaccination Program.

Last week, we facilitated and sought the assistance of the LGU relative to the prioritization of the academic community - our faculty, staff and students when it comes to the distribution and administration of the vaccines. Mayor Bing Leonardia has immediately approved our request and has included us in the priority. For the time being - for our faculty and staff.

In this regard, I am sending you the survey form and the registration form for the program. Kindly circulate the survey form to your faculty and staff and ask them to check whether their want to avail of the vaccine or not. Should they answer YES, please ask them to fill-out the attached registration form. The vaccine is FREE and is NOT compulsory.

Once done, please submit the survey form and the registration forms (in a folder labeled with the name of your school) to STI West Negros University and look for Ms. Babes.

In return, may I request your school to be one of the venues of the vaccination program, or send your medical or any health-related students to facilitate the vaccination, or provide snacks to the workforce during the conduct of the vaccination.

Your help, big or small is a great step towards making Bacolod City a safer place for all of us.

We hope to receive the forms on or before **February 15, 2021, Monday.**

Thank you very much and may God bless us all.

Yours in NOPSSCEA,



RYAN MARK S. MOLINA, DM  
President

Note: Please refer to the actual memo sent online for the Survey and Registration Forms.

ANNOUNCEMENT

**PARKING FOR EXTERNAL VISITORS**

In response to requests which have been addressed to the members of the Operations Council, effective February 2, 2021, USLS will be accommodating parking of external visitors **with business transactions** at the Multi-level parking through Gate 2. We have issued detailed Parking Guidelines for external visitors to inform all USLS employees of the arrangement.

- Entry for vehicles of external visitors with USLS transaction (parents, students, alumni and others) shall be through Gate 2 only.
- On lean days, 30-40 slots will be allotted for this purpose at the 2<sup>nd</sup> and 3<sup>rd</sup> floor areas on a first come first served basis.
- On peak days, (enrollment, deadline of payments prior to exams), the Security Office shall issue, upon evaluation, prior announcement of opening Gate 1 parking area for the exclusive use of employees only should the Multi-level parking area assigned be filled by externals.
- Purpose of entry and request of parking shall be confirmed.
  - Visits to the Business Office and the Registrar shall be allowed.
  - Visits to other offices shall be confirmed prior to allowing entry. It is highly encouraged that offices provide the Security Director prior notice for the accommodation of visitors for special visits.
- Effective January 28, we have opened Gate 1 parking for those who are attending mass at the chapel on the following schedules:

Monday-Thursday	11:00am -12:00nn
Saturday	4:30pm - 6:30pm
Sunday	9:00am -11:00am

With this arrangement, the Security Director and Safety Officer will be putting additional security and safety protocols to keep the campus safe.

**GUIDELINES FOR PARKING ACCOMMODATION**  
For Students, Parents, and Visitors (including Alumni) with School Transactions

- Entry and exit shall be allowed through Gate 2 only.
- Accommodation of parking shall be at the multi-level parking through Gate 2. On lean days, 30-40 slots shall be reserved on the 3<sup>rd</sup> floor and the 2<sup>nd</sup> floor for parking of external visitors, subject to further evaluation.
- On peak days, security will open Gate 1 for exclusive parking of our employees to control entry through these areas. The Security Office shall issue an announcement prior to the scheduled days as a reminder for everyone. We will adjust accordingly on peak days.
- ENTRY REQUIREMENTS:
  - Vehicle entry shall be allowed at Gate 2 only.
  - Guards at Gate 2 shall be required to check and request for the following:
    - Any valid ID of the car driver preferably his Drivers' License.
    - Compliance of car passengers to face-mask-face-shield requirements
    - Purpose of visit and to what office
    - Prior confirmation from the office shall be encouraged. In the absence of prior notification by the office, the guard may put entry of said car on hold until visit has been confirmed with the office.
    - Upon validation of the purpose of visit, the guard shall provide car a Pass number and retain the surrendered ID and allow access to the assigned area.
  - FOR STUDENTS (Face-to-face classes required)
    - Prior submission of list by the College to the Security office for face-to-face classes shall be required. The student seeking entry for parking should be included in the pre-submitted list. List shall contain student name, room assignment and class schedule.
    - Students shall be given only the 30 minutes before and 30 minutes after class to park within the assigned area.
  - FOR STUDENTS, PARENTS, ALUMNI AND OTHER VISITORS
    - Prior setting of appointment with the office for the visit
- ENTRY TO THE CAMPUS:
  - From the multi-level parking, all entry of visitors on foot shall be through Glass Door 1 where all entrants shall be subject to the safety and health protocols including thermal scanning, hand washing or sanitisation, foot-bath and BACTRAC/logbook registry.
  - All visitors shall be required to wear their face masks and face shields at all times while inside the campus.
  - Visitors shall be allowed only in the area declared at Gate 2. This shall be monitored by the guards and/or our safety monitoring team.
  - All students and visitors shall be expected to abide by the health and safety protocols required within the campus.
- EXIT OF VEHICLES shall be at Gate 2 where clients are to turn over to the guard on duty their entry pass in order to claim their IDs

**GUIDELINES ON GATE 1 PARKING**  
For Churchgoers only

- Gate1 will be opened at 11:00-12:00nn (Mon-Thurs)  
4:30-6:30pm (Saturday)  
9:00-11:00am (Sunday)
- Parking is allowed only for churchgoers
- Parking allowed within the chapel area only (Barriers installed)
- No face mask, No Face shield, No Entry
- Guard on duty should follow the Safety and Health protocol – foot-bath, thermal scanning, sanitary alcohol and BACTRAC/logbook upon arrival at the chapel.
- Exit at gate 1.
- Gate closes after the mass.