

# ADMISSION STEPS:

## INCOMING FRESHMEN FROM LICEO DE LA SALLE (NURSING APPLICANTS)

*\*These steps are for students that are from Liceo De La Salle - Senior High School only.*

THIS SECTION IS SPECIFICALLY DESIGNED FOR PROSPECTIVE INCOMING FRESHMEN FROM LICEO DE LA SALLE SENIOR HIGH SCHOOL APPLYING FOR THE NURSING PROGRAM. PLEASE CAREFULLY FOLLOW THE OUTLINED STEPS, KEEPING IN MIND THAT COMPLETION OF BOTH THE ENTRANCE EXAM AND THE NURSING APTITUDE TEST IS REQUIRED. DETAILS REGARDING YOUR ADMISSIONS ARE HERE:

### STEP 1: PAYMENT OF ADMISSION PROCESSING & NURSING APTITUDE TEST FEES

Please pay the Admission Processing Fee & Nursing Aptitude Test Fee through identified payment centers:

<b>USLS Cashier</b>	Please get payment form from the Guidance office if you're paying at USLS Cashier
<b>MLhuillier</b>	Please fill up Name of student, Student Application Number and purpose of payment
<b>SM/Savemore</b>	Account number should be 6030100 and on the Account Name kindly indicate the Student Name

#### FEES: (NON-REFUNDABLE)

1. Nursing Aptitude Test: P300
2. Admission Processing Fee: P300

#### IMPORTANT!

All applicants to the Nursing Program must meet all the Cut-off Scores:

- Junior High School Average - 85%
- Senior High School Average - 85%
- NAT Score - 50%

## STEP 2: NURSING APTITUDE TEST

### NURSING APTITUDE TEST

Present 2pcs of 2x2 picture and NAT receipt to the Guidance Office and accomplish a registration form containing your contact details and email address where the NAT Schedule will be sent. Results will be released 2-3 weeks after the examination date.

## STEP 3: REQUEST FOR TRANSFER IN AIMS ACCOUNT

(you may request for AIMS transfer after you graduate from LICEO - Grade 12)

Log in your AIMS Account through this link:

<https://aims.usls.edu.ph/lasalle/students/index.php>

and click Personal Information Tab. Please wait for the prompt message and click "yes proceed". Then choose the program that you want to enroll in.

## STEP 4: CONFIRMATION OF TRANSFER

Once successfully transferred, you will receive a confirmation email and may proceed to the succeeding steps for Admission.

*\*Note: You may start uploading Admission Requirements in your AIMS account once you have passed the NAT.*

## STEP 5: UPLOADING OF ADMISSION REQUIREMENTS IN YOUR AIMS ACCOUNT

- Grade 12 Report Card (1st and 2nd Semester)
- Grade 11 Report Card
- NSO or PSA Birth Certificate  
(to request a new copy, please click the link: <https://psahelpline.ph>)
- Admission Fee Receipt - P300
- Nursing Aptitude Test Receipt – P300
- Nursing Aptitude Test Result
- Vaccination Card (proof of 1st and 2nd doses)
- HBsAg Result
- Phil health Card or Members Data Record (MDR)
- **Signed Undertaking Form**
- Medical Clearance from the University Clinic – submit the copy of the following to the clinic for clearance:
  - a. Signed **Physical Examination Form** (to be accomplished outside USLS)
  - b. Chest X-Ray Result (valid within 6 months prior to Admission Application)
- **Signed Recommendation Form** - the recommendation form should be submitted and sealed on a long white envelope or you may ask your Guidance Counselor or Homeroom Adviser to email the filled-up form directly to [asao@usls.edu.ph](mailto:asao@usls.edu.ph).

### Additional requirements of Students Coming from Schools Abroad:

- Grade Interpretation or Equivalence
- Course Syllabus or Subject Description
- Recommendation Form in Narratives
- Foreign Passport and/or Philippine Passport
- Medical Insurance
- Certificate of Dual Citizen – for those declaring that they have dual citizenship

## STEP 6: RELEASE OF ADMISSION CARD

After verification of accuracy of documents by ASAO, the Admission Card will be released to the student through email. A hard copy of which may also be generated from the Admissions and Scholarships Administration Office.

\*Reminder: Submit all hardcopies of requirements in long white folder to the Admissions and Scholarships Administration Office (ASAO).

**Proceed to Enrollment. Kindly refer to this link for instructions.**

**Facebook Page: <https://www.facebook.com/uslsregistrar>**

*\*Note: Students who encounter problems in the creation of their AIMS account and/or uploading of their documents may visit the Admissions and Scholarships Administration Office for assistance or email [techsupport@usls.edu.ph](mailto:techsupport@usls.edu.ph).*